***\*\*Note: The RFE may request information and documentation regarding employees other than the beneficiary of the RFE or sensitive company document. We recommend that such materials be collected by the HRM (or other authorized representative) and not by the beneficiary of the RFE, unless otherwise authorized by company policy. We will provide a link to a separate drop box to provide these documents\*\****

***\*\*Note: Please provide as much information/documentation, as possible. The more documentation provided, the higher the likelihood of approval of the case. However, providing the documentation does not guarantee approval and failure to provide documentation does not guarantee denial.\*\****

**Beneficiary’s Qualifications**

*USCIS is requesting information/documentation to confirm that the beneficiary qualifies for the proffered specialty occupation position.*

**Job Description:** Provide a more detailed job description that expands upon each of the job duties provided in the initiation support letter.

* Provide a percentage for each job duty totaling 100%.
* Focus on those job duties that require a bachelor's degree in a related field.
* Describe any technologies or methodologies and how they are used in the role. *Note any company-specific technologies or methodologies.*
* Explain why a bachelor’s degree in a related field is required to perform the job duties.
* Focus on the entry-level, yet technical and specialty nature of the job duties (e.g., provide some additional job duties or context to each of the job duties provided in the initial support letter to explain how the job duties for the position are entry/junior-level compared to other positions within the organization.

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| **Job Duty** | **Technologies/Processes Used** | **% of Time** |
| Understand the feature as in software functional specifications and then develop test strategy plan covering the areas across the feature set.  scope the feature, come up with functional and system test plan focused on feature verification, internal s/w, h/w table verification, reviewing functional spec, customer focused testing  Responsible for creating test plans and testing system changes and enhancements to ensure completeness and accuracy.  Work with Test Manager and other Test Analysts to plan and execute testing tasks  Interact with sales team and customers to answer questions, handle ad-hoc requests and run small demos root cause analysis, fix verification and bug/limitation documentation  Help the TAC team with escalations reproductions efforts when needed  Work closely with developer to ensure project requirements/requests for changes are understood and within standards. | Switching: VLANs (802.1Q, VTP), DHCP, multicast, L2/L3, aggregation techniques, spanning tree (PVST+), LACP, etc.  Routing: IP Routing, HSRP, VRRP, OSPF, BGP, MPLS, VRF, EIGRP, route policies, VxLAN  QoS.  Cisco Internal Tool’s and process used to create test plans. | 20% |
| Configure hardware, features, traffic generators and other tools to emulate the required environment  Validate the functional cases across the technology on networking products.  Execute exhaustive test plan, focusing on potential weaker areas, performance and realistic scale.  Regression testing as necessary based on the nature of the System/Feature change/enhancement. | Cisco Nexus N9500/N9300 Hardware like N9K-C9316D-GX, N9K-C9336C-FX2  Cisco operating system NX-OS.  test traffic generator tools like Ixia, IxNetwork Spirent, Scapy, Iperf etc.  Networking Protocols used like layer 2 and layer 3 technologies such as IP forwarding, IP multicast, OSPF, BGP, VXLAN, MPLS, eVPN, ECMP, VRRP, STP, RSTP, MST, PVST+, Ethernet link aggregation, LACP, VLAN, HSRP, VPC, BGP/EVPN, VxLAN, ERP,  QinQ etc.  Alcatel Omini switch Hardware like OS9900,OS10K and OS6850 etc.  Aclatel operating system (AOS). | 40% |
| Maintain and expand the existing automation test framework, writing and implementing automation scripts in Python.  developing automated test frameworks in Networking domain.  Automating Functional test cases, scale test cases  And customer found defects using python.  Automate complex testing scenarios and use cases to reduce test execution and triaging time and improve engineering efficiency.  Drive automation efforts; build an automation platform that will enable team to write automation tests quickly and efficiently.  Work independently as well as in a team of engineers for automating test cases | Python, Bash and TCL programming language.  Cisco hlite and PyATS framework.  Trex Traffic Generator tool.  Alcatel Qualisystem’s and MATI(TCL) framework  Linux tools such as ping, traceroute, tcpdump, ifconfig, ip link, ip route, arp, /proc/net, /proc/sys/net, vmstat, netstat etc.  Cisco NX-API, Rest API,  IxNetwork RestPy, JSON.  Version Control: GIT | 40% |
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**Transcripts:** Provide copies of the beneficiary’s transcripts.

* Identify specific courses on the beneficiary's that are particularly relevant to the position and provide a brief description as to how they are relevant.

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| **Job Duty** | **Technologies/Processes Used** | **Relevant Courses (Transcript)** | **% of Time** |
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**Employment Confirmation Letters (Prior Employers) / Resume: :** Please obtain employment verification letters from prior employers. ***The letters should indicate the dates of employment, progressively responsible job titles, and detailed job descriptions that demonstrate progressively responsible job duties and identify the particular ways in which work was recognized as demonstrating expertise in the field requiring at least a bachelor’s level of education***. We prepared drafts of EVLs attached here. Please provide the information requested in the letter and send to us for review before having the letters signed.

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